Formal vs Informal Role-Play

For this assignment you are going to create a dialogue between two people; one conversation will be a formal conversation and the other will be an informal conversation. You may write out the dialogue (conversation) or you can record yourself acting it out (you may get help for the 2nd person). Here is an example of a dialogue:

Formal Conversation

Manager: “Travis, can you please get me the communication report by the end of the day?”

Travis: “Yes sir, Mr. Beam. I will complete it and get it to you as soon as I am finished.”

Manager: “I appreciate your hard work.”

Travis: “Thank you, sir.”